

Minutes of the Washoe County School District Group Insurance Committee

February 22, 2018

1. Opening Items

1.01 Call to Order

The meeting of the Washoe County School District Group Insurance Committee was called to order at 2:00 p.m. at the Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada.

1.02 Roll Call

Vice-Chair Kathy Howard and Members Robert Munson, Dawn Miller, Sheryl Bennett, Jordan Howell, Eric Diamond, and Gail Carson were present at roll call. Chair Don McHenry and members Kellie Carney, Toni Maresjo, and Danny Kitts were absent. WCSD representative Jackie James, Risk Manager, and staff were also present.

1.03 Public Comment

There was no public comment provided.

1.04 Action to Adopt the Agenda

On motion by Robert Munson, second by Dawn Miller, the Insurance Committee adopted the agenda as presented (Yea: Kathy Howard, Robert Munson, Dawn Miller, Sheryl Bennett, Jordan Howell, Eric Diamond, and Gail Carson). Final Resolution: Motion Carried 7-0.

2. Items for Discussion, Presentation and/or Action

2.01 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE INTERNAL SERVICE FUND AS OF JANUARY 2018

Gail Carson, Washoe County School District Controller, reviewed the January 2018 financial reports. That included total assets of \$22,801,509 as compared to \$18,155,433 this time last year, an increase of 26%. Total liabilities for January 2018 were \$9,753,976 as compared to \$8,072,639 in 2017, an increase of 21%. The total plan revenue for January 2018 is \$36,982,724, an increase of 6% over January 2017.

Ms. Carson informed the committee that the OPEB (Other Post-Employment Benefits) retiree medical reimbursement indicates \$2,378,314. The District has a maximum

amount of \$5,000,000 for that fund, which was reached in December 2017, and will be indicated in the report presented in the March meeting.

The operating expenses for the insurance fund related to total medical services was just over \$35 million for an increase of 21% over January 2017. Ms. Carson pointed out that the prescription drug total is running approximately 9% less than January 2017 or just over \$8 million; and Dental is running approximately 15% less at \$2,614,790.

2.02 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE CLAIMS EXPERIENCE REPORT AS OF JANUARY 2018

This item was tabled until a future meeting.

2.03 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE CLAIMS ACTIVITY AND TURNAROUND REPORTS FOR JANUARY 2018

Heather Reimer of Hometown Health presented the Claims Turnaround Reports. She pointed out the reason the report indicates a lower percentage rate for the month of January compared to other months. That delay is generally the result of administrative work surrounding the loading of new fees schedules, finalizing items in the claim document, etc.

The EPO and HAS dental were 100% paid by the end of January 2018 while PPO Dental was 99% paid. On the medical claims side, EPO medical was 94% paid, HAS was 100% paid, and PPO medical was 97% paid by the end of January 2018.

2.04 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT'S GROUP INSURANCE WELLNESS PROGRAM REPORT AS OF JANUARY 2018

Christina Abina introduced herself as the new WCSD Wellness Coordinator. Ms. Abina presented the Wellness Report which included a brief summary on the Health Assessment completion rate, "Snowshoe Treks" activities, Women's Wellness Day, Financial Fitness Challenge, Step Challenge, and the Healthy Tracks Point Structure Review.

2.05 APPROVAL OF MINUTES FROM THE JANUARY 25, 2018 REGULAR MEETING OF THE INSURANCE COMMITTEE

On motion by Dawn Miller, second by Robert Munson, the Insurance Committee approved the minutes of the January 25, 2018 Insurance Committee meeting (Yea: Kathy Howard, Robert Munson, Dawn Miller, Sheryl Bennett, Jordan Howell, Eric Diamond, and Gail Carson). Final Resolution: Motion Carried 7-0.

3. Closing Items

3.01 Announcement of Next Meeting

The next meeting of the Washoe County School District Insurance Committee will take place on Thursday, March 22, 2018 at 2:00 p.m. at Washoe County School District Central Administration Building, 425 East Ninth Street, Reno Nevada 89512

3.02 Public Comment

Risk Manager Jackie James introduced new member Sheryl Bennett, representing certified staff to the committee.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 2:17 p.m.